

Myers-Ganoung Elementary School Constitution and By-Laws

I. PREAMBLE

A. MISSION STATEMENT

Myers-Ganoung Elementary will engage students from diverse cultures and abilities in a community committed to learning academics and life skills through exploration within a safe and enriching environment.

B. VISION

The Myers-Ganoung School/Site Council will include the students, parents, faculty, community members, staff, and principal of Myers-Ganoung Elementary School. We will move forward in the best interest of student achievement and development, through student, staff, and parent involvement. We will work collaboratively to nurture a positive and productive learning climate for all students and their families.

C. VALUES

1. Children First
2. Diversity
4. Collaboration
5. Positive Learning Environment
6. Respect and Integrity

D. PURPOSE OF THE SCHOOL/SITE COUNCIL

1. To increase student achievement
2. To share responsibility for educational improvement
3. To create environments responsive to diverse student needs
4. To improve the effectiveness, productivity and professional practices of all employees
5. To encourage involvement by the extended community beyond the Myers-Ganoung neighborhood

II. MEMBERSHIP OF THE SCHOOL/SITE COUNCIL

A. COMPOSITION OF THE COUNCIL

The School/Site Council will be comprised of certified teachers, classified staff members, parents, and a community member. If vacancies occur, recruitment may continue. The minimum requirements for membership are listed below:

Administrator (1)	Principal	1 vote
Parent Representatives (4)	Parents of children enrolled in the school (not school district employees)	4 votes

Certified Staff Members (4)	Teachers	4 votes
Classified Staff Members (2)	Teaching Assistants, Monitors, Custodians, Office Staff	2 votes
Community Representative	Neighbor, Business Owner, etc.	1 vote

B. PROCEDURES FOR ELECTING THE SCHOOL COUNCIL MEMBERS

1. Each constituent group shall be responsible for electing their own representatives. There are no term limits. The council will encourage representation from all grade levels. No person elected shall represent more than one group.
2. Any School/Site Council vacancies will be communicated to all voting bodies by the third week of school. Ballots will be available by the third Tuesday of each September. One person (not a nominee) from each constituent group will count ballots.
3. At the first meeting following October 1st, the School/Site Council members will determine necessary officers and who will fill those roles. The voting members of the School/Site Council will select the facilitator.

C. TERMS OF OFFICE

1. The Principal will be a permanent member of the School Council.
2. All other School Council members will be elected for a two year term on a rotating basis to ensure continuity in membership

D. ATTENDANCE AT SCHOOL COUNCIL MEETINGS

1. Non-Members Attendance Non-Voting members may attend any School Council meeting and express concerns as recognized by the Chair.
2. Member Attendance Regular attendance or notification of absence is required. Non-attendance for three consecutive meetings may imply an inability to serve. A representative Site Council shall approach said member to determine her/his intent to serve.
3. Standing and Ad Hoc Committee Chair Attendance Committee Chairs or their designated representatives will attend at their own discretion or at the request of the Site Council.

III. MEETING OF THE SCHOOL COUNCIL

- A. The School Council meetings will be scheduled no less than four times per year. Special meetings may be called as necessary. Meeting days, times, places will be determined by the consensus of the Site Council members and will be preset prior to elections.
- B. The Myers-Ganoung Community will be notified of regular meetings through posting of the agenda, Myers-Ganoung Facebook page and by Parentlink. Notification of

special meetings will be made when necessary. At least 24 hours before a regular meeting, the Facilitator of the Site Council shall post the date, site and time of that scheduled meeting.

C. DUTIES OF THE SITE COUNCIL

1. The Site Council shall be responsible for making decisions supporting the goals established by Article I, Section D, addressing those issues, property and interests of the school and may exercise all powers that may be granted to any such Site Council except those powers which are expressly limited by applicable laws. Personnel matters shall follow TUSD Board Policy and State and Federal guidelines
2. The Site Council shall fulfill the duties prescribed in Article XI of the Arizona constitution, Title 15 of the Arizona Revised Statutes, the rules of the State Board of Education and the TUSD Governing Board.
3. Each Site Council member shall effectively communicate with and represent the constituency from which the member was elected.

D. AGENDA FOR SCHOOL COUNCIL MEETINGS

1. The Site Council will determine the agenda for meetings, to include: the aforementioned duties of the Site Council as listed in article II1.G., attendance, review of minutes, non-members comments, announcements, and other issues deemed necessary by the Site Council.

IV. METHODS OF OPERATIONS

A. CONSENSUS

1. Definition of Consensus Consensus occurs when a group reaches a conclusion, which has blended the best ideas into a decision that everyone in the group can support.
2. Operation of Consensus If consensus is met, the issue passes; If consensus is not met, the issue will be referred back to the originating subcommittee for revision and/or reconsideration. If an individual continues to "block" the consensus, she/he may choose to continue to "block" the consensus and the issue will not pass.
3. Use of Consensus All committees, the School Council, Standing Committees, and Ad Hoc Committees will reach decision by consensus.

B. MAJORITY VOTE

1. Upon consensus of the Site Council, an issue may be forwarded to the entire Pete Howell Shared Decision-Making Community or any constituent Community, as appropriate, for a vote by written secret ballot. Issues will be passed by a majority affirmative vote of the ballots cast.
2. Two Site Council members will count written ballots.

C. CONSTITUTION AND BYLAWS: PROCEDURES FOR ACTION

1. Ratification To take effect, this document must be ratified by a two-thirds vote of the ballots cast by the Myers Ganoung Community.

2. Amendments

a. Any member of the Myers Ganoung Community can propose an amendment to the Myers Ganoung Constitution. Rationale for the proposed amendment will be presented to the School Council.

b. The Site Council will decide whether to ratify the amendment by consensus of the Site Council or to call for a vote of **the** Myers Ganoung Community, with a two-thirds vote of the ballots cast needed to ratify an amendment.